

HNHB LHIN VOLUNTARY INTEGRATION CHECKLIST

This Checklist is designed to help you submit your intention to integrate to the HNHB LHIN.

Step One: Plan your voluntary integration

The LHIN has two types of resources to help you plan your integration:

1. **LHIN Staff** - Speak to the LHIN to ensure your integration is in alignment with LHIN priorities and to discuss opportunities. Any of the LHIN staff will be able to help you.
2. **Online Resources** - Use the resources¹ in your planning

Step Two: Complete the Submission Template

The template is available on our website².

- Identify all entities involved.
- Describe the intended integration.
- Describe how this integration is in the public interest
- Describe the impacts and risks of the integration.
- Describe how the community was, and will be, engaged as a part of this integration.
- Describe how resources may be shifted as a result of this integration.

* Note: You may choose to attach documentation – a completed HEIA template, a report on your community engagement activities, a risk assessment, an environmental scan, etc – to your template to support your answers.

Step Three: Obtain Approvals

- Attach certified proof that all parties approve the proposed integration i.e. a certified copy of the Board's resolution approving the proposed integration.

Step Four: Send the complete submission to:

Steve Isaak, Director, Health System Transformation

Contact information: steven.isaak@lhins.on.ca

Ensure you include:

- The completed template, including any supporting documentation
- All necessary approvals

Timelines:

Once the LHIN has received your completed submission, they will contact you for further clarification and discussion. Legally, the LHIN has 60 days (from the time of receiving your complete submission) to decide whether or not to stop the integration. During this time you may continue to move forward on your integration plan.

¹ Available on our website www.hnhblhin.on.ca under Planning and Integration, Integration, Resources.

² Available on our website www.hnhblhin.on.ca under Planning and Integration, Integration