Hamilton Niagara Haldimand Brant
Local Health Integration Network
Minutes of the Meeting of the Audit Committee September 20, 2017

A meeting of the Audit Committee of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on September 20, 2017, at the Webster/Albion Falls Room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Road, Unit 1, Hamilton, Ontario, beginning at 12:00 p.m.

PRESENT:

Voting Members: Bill Thompson, Chair
Saqib Cheema, Member
Dominic Ventresca, Member

Regrets: Madhuri Ramakrishnan, Member

Non voting: Janine van den Heuvel, Board Chair
Paul Armstrong, Member
Shelley Moneta, Member

HNHB LHIN Staff in Attendance: Donna Cripps, Chief Executive Officer
Helen Rickard, Corporate Coordinator, Recording Secretary
Derek Bodden, Director, Funding
Emily Christoffersen, VP Commissioning, Performance and Accountability
Anna DiPietro, Director, Finance
Dr. Jennifer Everson, VP Clinical
Miranda Ingribelli, VP People and Talent Management
Trish Nelson, Director, Communications
Tom Peirce, Executive Lead, Transition and Project Management Office
Martina Rozsa, VP Health System Strategy & Integration
Rosalind Tarrant, Director, Planning
Cindy Ward, VP Resource Stewardship and CFO

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the agenda of September 20, 2017, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Minutes of the last meetings

C.1 Approval of the Minutes of August 30, 2017

MOVED: Saqib Cheema
SECOND: Dominic Ventresca

That the minutes of August 30, 2017, be adopted, as circulated.

CARRIED

C. Consent Agenda

C.1 Consent Agenda of September 20, 2017

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee adopts the consent agenda of September 20, 2017 consisting of:

i. Posting of Quarterly Expenses
ii. Confirmation of Funding Received
iii. Behavioural Supports Ontario Funding

CARRIED

Key Points of Discussion:

- Discussion was held regarding the Behavioural Supports Ontario Funding briefing note. Clarification was provided that six Transitional Leads were hired at different times during the year and that this funding is directed by the ministry. If there is money left at the end of the year it will be recovered by the Minstry. In past years the Ministry has allowed for surplus funding to be used for education. However, the Ministry would need to direct this as this funding is directed by the Ministry for the BSO program.
- It was noted regarding the Posting of Quarterly Expenses that the pre-transition expenses have been posted on the website.

D. New/Other Business

D.1 HNHB LHIN Operations – Monthly Financial Update

MOVED: Saqib Cheema
SECOND: Dominic Ventresca

That the Audit Committee recommends that the Board of Directors of the HNHB LHIN receive and file the July 31, 2017 financial update for LHIN operations.

Key Points of Discussion:

- Discussion was held regarding the Patient Care Contracted Out expense noting the variance from month to month. Clarification was provided to advise that the expenses in this expense line can be seasonal and historically this expense would be lower in the months of July and August.
- It was noted that demand for patient care services has not gone down.

- Clarification was provided to advise the Board of the criteria for determining whether a patient should receive services in-home at or a nursing care clinic.
- Clarification was provided to advise the Board that the Patient Care Contracted Out expense line includes expenses for both in-home and nursing care clinic services.

D.2 Seniors at Home Supportive Housing

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network approve:

- up to $359,760 base funding to St. Joseph's Homecare to provide assisted living support services to residents in 20 subsidized housing units under the Seniors Supportive Housing Program.
- up to $78,929 base funding to Participation House, Brantford to provide assisted living support services to residents in four (4) subsidized housing units under the Seniors Supportive Housing Program:

Pending Ministry of Health and Long-Term Care approval of the LHIN Seniors at Home Expression of Interest submission.

CARRIED

Key Points of Discussion:

- It was noted this request is specific to Alternative Level of Care and to aid in alleviating hospital pressures.
- It was noted that turnover in the housing units is dependent on a number of factors including age, and conditions to name a few.
- It was noted that the submission by the LHIN to the ministry included those supportive housing agencies that had additional capacity available. Niagara did not have any additional capacity at the time.
- It was noted that the ministry has approved this funding request verbally and will be forwarding a funding letter to the LHIN shortly.

D.3 St. Joseph's Villa, Dundas Convalescent Care Program

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) approve:

- a reduction of up to $585,360 in recurring one-time funding that supports six of 41 beds that are part of the Convalescent Care Program operated by St. Joseph's Villa Dundas: and
- allocate up to $564,000 in recurring one-time funding to St. Peter's Residence at Chedoke Long-Term Care Home to support 12 interim long-term care beds

pending appropriate license and capital approvals from the Ministry of Health and Long-Term Care.

CARRIED

Key Points of Discussion:

- It was noted that patients may be choosing other options (transitional beds) which will affect the vacancy rates in the convalescent care beds.

E. Meeting Adjournment

MOVED: Saqib Cheema
SECOND: Dominic Ventresca

The Audit Committee Meeting adjourned at 1:09 p.m.

CARRIED

Original signed by

Bill Thompson, Audit Committee Chair **Date**

Original signed by

Donna Cripps, Corporate Secretary **Date**