Hamilton Niagara Haldimand Brant
Local Health Integration Network
Minutes of the Meeting of the Audit Committee March 21, 2018

A meeting of the Audit Committee of the Board of Directors of the Hamilton Niagara Haldimand Brant ("HNHB") Local Health Integration Network ("LHIN") was held on March 21, 2018, at the Webster/Albion Falls meeting room, Hamilton Niagara Haldimand Brant Local Health Integration Network, 211 Pritchard Rd. Hamilton, Ontario, beginning at 12:00 p.m.

PRESENT:

Voting Members:	Bill Thompson, Chair Madhuri Ramakrishnan, Member
Regrets:	Saqib Cheema, Member Dominic Ventresca, Member
Non voting:	Janine van den Heuvel, Board Chair Shelley Moneta, Member Suzanne Belanger-Fontaine, Member Paul Armstrong, Member Marianne Knight, Member
HNHB LHIN Staff in Attendance:	Donna Cripps, Chief Executive Office Candice Neila, Corporate Coordinator, Recording Secretary Cindy Ward, VP, Resource Stewardship & CFO Rosalind Tarrant, VP, Health System Strategy & Integration Chad DeBlock, Director, Finance Emily Christoffersen, VP, Commissioing, Performance & Accountability Trish Nelson, Director, Communications Martina Rosza, VP, Home & Community Care

A. Convening the Meeting

A.1 Call to Order

The Audit Committee Chair noted that a quorum was not present, therefore motions will not be passed at this meeting. All motions to be brought forward to the March 28, 2018 Board of Directors meeting for approval.

A.2 Approval of the Agenda

Without quorum, the agenda cannot be approved.

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Consent Agenda

B.1 Consent Agenda of March 21, 2018

Without quorum, the consent agenda cannot be adopted.

Key Points of Discussion:

- There were no questions with regard to the consent agenda items.

C. New/Other Business

C.1 HNHB LHIN Operations – Monthly Financial Update

Without quorum, the HNHB LHIN Operations – Monthly Financial Update cannot be approved.

Key Points of Discussion:

- VP, Resource Stewardship & Chief Financial Officer presented the monthly financial update to the members of the Audit Committee in attendance.
- It was noted that there continues to be a shortage of Personal Support Workers ("PSW") across the province. Registered Practical Nurses ("RPNs") have been appointed in some instance of Personal Support Workers ("PSWs") due to the shortage. The financial impact of this strategy is being tracked manually.
- January 2018 reports a higher amount in salaries and benefits due to the normal practice of government statutory deduction rates restarting in the month. The benefits line also reflects an increase due to severance costs.
- Costs associated with anticipated increases in demand for services, have not been as great as anticipated. This is due, in part, to the Ministry funding an additional 202 hospital beds as well as the flu surge pressures were not as great as what was expected.
- Any in year surplus from the HNHB LHIN will be returned to the ministry at year-end.

C.2 2018-19 Budget

Without quorum, the 2018-19 Budget cannot be approved.

Key Points of Discussion:

- VP, Resource Stewardship & Chief Financial Officer presented the budget to the Committee.
- In January 2018, LHIN staff brought forward the Spending and Saving Plan to the Audit Committee. This Briefing Note, describes the funding confirmed from the Ministry.
- The CEO noted that the reporting format to the Ministry differs to the report format to the Board. It is important that LHIN staff present the budget to the Audit Committee in a way that reflects accurate information and is informative.
- The Chair noted that the approved 2018-19 LHIN funding is less than what is forecasted to be required for in 2018-19. The CEO noted that staff would be paying close attention to funding to ensure care is provided to those who need it.

- The Chair requested a review of the Committee membership. Recommendation is to increase the number of members of the committee to five members.

C.3 Community Investment

VP, Health System Strategy & Integration presented the proposed community investments to the members of the Audit Committee in attendance.

Without quorum, there could not be any decisions made related to the proposed investments.

C.3.i Parkdale Landing, Mental Health Supportive Housing in Hamilton

Key Points of Discussion:

- This program provides support to those living with mental health issues with the construction of new apartment units in Hamilton.
- The proposal is for annualized base funding to St. Joseph's Healthcare Hamilton to support Indwell Community Housing's Parkdale Landing a 57 unit mental health and addictions supportive housing program.
- The units are expected to be fully operational by summer of 2018.

C.3.ii Community Paramedicine

Key Points of Discussion:

- This is one-time funding.
- The goals of these programs are to help individuals who frequently call 911 services to live better at home, to reduce the need to emergency services, including Emergency Department (ED) visits and hospitalizations and support individuals living with chronic conditions.
- Community Paramedics provide care and assessments in the community under several different models.
- This is a different level of care than what is provided through Home and Community Care.
- There is work underway with these programs, recognizing opportunities to better integrate the system.
- These programs are currently within the HNHB LHIN in Haldimand Norfolk, Brant and Hamilton. There is no community paramedicine program in Burlington or Niagara at this time. There is discussion about potential expansion to Burlington.

C.3.iii Hamilton Integrated Rapid Access Addiction Medicine Pathways

Key Points of Discussion:

- This program is aimed to provide support to those people experiencing substance use issues who face barriers to recovery.
- There is currently a Rapid Access Addiciton Medicine ("RAAM") clinic in Niagara. If approved, this would support a RAAM clinic in Hamilton at St.

Joseph's Healthcare Hamilton. It would focus initially on patients in the ED, and Mental Health Clinic.

- Good Shepherd Non Profit Homes Inc. would also increase their capacity to help support this clinic
- There is a reported need for this level of care in the Hamilton area.

C.3.iiii Niagara Ina Grafton Gage Village Assisted Living Service

Key Points of Discussion:

- The needs of the population served by this program is increasing in complexity. They require an higher level of care and support to enable them to remain in their homes at Niagara Ina Grafton Gage Village.
- Additional funding will allow the program to serve individuals needing higher levels of support. It was noted that falls prevention should be a focus for this proposal.

D. Closed Session

The Audit Committee meeting moved into closed session at 1:27 p.m.

D.1 Report of the Chair on the Closed Session

The Audit Committee meeting moved into Closed Session at 1:27 p.m. to discuss a matter of public interest and returned to Open session at 1:37 p.m.

E. Meeting Adjournment

The Audit Committee Meeting adjourned at 1:37 p.m .

CARRIED

Original signed by

Bill Thompson, Audit Committee Chair **Date**

Original signed by

Donna Cripps, Corporate Secretary **Date**