Hamilton Niagara Haldimand Brant
Local Health Integration Network
Minutes of the Meeting of the Audit Committee April 25, 2018

A meeting of the Audit Committee of the Board of Directors of the Hamilton Niagara Haldimand Brant (HNHB) Local Health Integration Network (LHIN) was held on April 25, 2018, at the Webster/Albion Falls meeting room, HNHB LHIN, 211 Pritchard Rd. Hamilton, Ontario, beginning at 12:00 p.m.

PRESENT:

Voting Members: Bill Thompson, Chair
Madhuri Ramakrishnan, Member
Saqib Cheema, Member
Dominic Ventresca, Member

Non voting: Janine van den Heuvel, Board Chair
Shelley Moneta, Member
Suzanne Belanger-Fontaine, Member
Marianne Knight, Member
Bill Chopp, Member

HNHB LHIN Staff in Attendance: Donna Cripps, Chief Executive Office
Candice Neila, Corporate Coordinator, Recording Secretary
Cindy Ward, VP, Resource Stewardship & CFO
Chad DeBlock, Director, Finance
Martina Rosza, VP, Home & Community Care
Derek Bodden, Director, Funding

A. Convening the Meeting

A.1 Call to Order

A quorum was present.

A.2 Approval of the Agenda

MOVED: Madhuri Ramakrishnan
SECOND: Saqib Cheema

That the agenda of April 25, 2018, be adopted, as circulated.

CARRIED

A.3 Declaration of Conflicts

No conflicts were identified at this time.

B. Consent Agenda

B.1 Consent Agenda of April 25, 2018

MOVED: Saqib Cheema
SECOND: Madhuri Ramakrishnan

That the Audit Committee adopts the consent agenda of April 25, 2018 consisting of:

i. Minutes of March 21, 2018

CARRIED

Key Points of Discussion:

- There were no questions with regard to the consent agenda item.

C. New/Other Business

C.1 HNHB LHIN Operations – Monthly Financial Update

MOVED: Dominic Ventresca
SECOND: Saqib Cheema

That the Audit Committee recommends that the Board of Directors of the Hamilton Niagara Haldimand Brant Local Health Integration Network receive and file the February 28, 2018 financial update for LHIN operations.

CARRIED

Key Points of Discussion:

- VP, Resource Stewardship & Chief Financial Officer presented the monthly financial update to the the Audit Committee.
- The LHIN was able to eliminate the remaining balance on the leasehold improvements commitment at the 211 Pritchard Rd. office. This savings can be redirected permanently to patient care services.
- Compensation costs are currently trending to unfavourable variance. It was noted that all new hires are funded, through dollars provided by the Ministry of Health and Long-Term Care (ministry) for specific initiatives.
- The increase to Patient Care Contracted out line in March is primarily due to costs related to Bill 148 for Service Provider Organizations (SPOs) affected by the new legislation as of January 1, 2018.
- Unbudgeted revenues relate specifically to salaries & benefits and have an offsetting cost in the compensation expense lines.
- The daily spend metric is an internal calculation based on reports received on a weekly basis. The daily spend is broken down into Personal Support Services (PSS), Nursing, and Therapies. This metric provides advance indication of the services forecasted for the rest of the month, as well as trends from patient care services provided to date. It provides staff with context to identify where immediate pressures are & where changes can be made.

D. Meeting Adjournment

MOVED: Bill Thompson
SECOND: Saqib Cheema

That the Audit Committee meeting be adjourned at 12:25pm

CARRIED

Original signed by

Bill Thompson, Audit Committee Chair **Date**

Original signed by

Donna Cripps, Corporate Secretary **Date**